



**AREA LIAISON MEETING &
AREA LIAISON COMMITTEE**

CONSTITUTION

2006 - 7

CONSTITUTION FOR RIDING CLUB AREA 12 **AREA LIAISON COMMITTEE & MEETING**

1. Title

The titles shall be:

“The British Riding Clubs Area 12 Area Liaison Committee
“The British Riding Clubs Area 12 Area Liaison Meeting”

2. Objects

- a) To promote closer co-operation and communication between affiliated clubs within the area and to maintain liaison between the clubs and British Riding Clubs Committee.
- b) To organize Area Championships and BRC Qualifying Competitions annually.
- c) To conduct the day to day business of the Area .
- d) To provide training opportunities
- e) To encourage unaffiliated clubs to join BRC.

3. Membership

The Area Liaison Meeting - membership shall be limited to at least two members per club (to be appointed by their club) and members of the Area Liaison Committee.

The Area Liaison Committee shall consist of the Area Representative, two Chairmen, an Area Secretary, an Area Treasurer and two Committee Members/Training Officers

4. Voting

Each club shall be entitled to one vote. In the event of equality, the Chairman of the Area Liaison Meeting shall have the casting vote.

5. Area Officials

The Committee shall elect from among their number, a Chairman, Treasurer, Secretary and any other official they may consider necessary. Each official shall assume office immediately upon his election and shall retire at the Annual General Meeting next but one following the date of his election (or last re-election), but shall be

eligible for re-election. An official shall automatically cease to hold office upon ceasing to be a member of the Committee.

6. Meetings

Meetings of the Area Liaison Committee may be called by the Chairman or by any one or more committee members.

Meetings of the Area Liaison Meeting are normally held twice per year in March and October with the AGM in October. Extra meetings may be called by five or more member riding clubs.

Notice of each meeting, together with an agenda, shall be given or sent to each committee member and club chairman/secretary not less than 28 days before the meeting. Minutes shall be kept of the proceedings at all meetings and a copy of the minutes of the proceedings at the Annual General Meeting shall be sent to BRC Headquarters.

The **Annual General Meeting** shall be held not later than October each year. The business to be transacted at that meeting shall include:-

- a) The Chairman's Report
- b) Statement of Accounts
- c) Election of Officers (where appropriate)
- d) Area Representative's Report
- e) Award of trophies

7. Quorum for the Area Liaison Meeting

A quorum shall consist of members representing not less than one third of the member clubs (a member being regarded for the purpose of these rules as representing the club by whom he/she is appointed).

8. Finance

Each member club shall pay annually such subscription as shall be proposed by the committee and authorized by the member clubs at the AGM. The accounts of the committee shall be audited each year by a person appointed by the committee and shall be presented for approval at the AGM.

9. **Powers**

The Area Liaison Committee may expel from membership or refuse membership to any club which willfully disobeys any rules or directions of the Committee or which has in the opinion of a majority of the members of the committee, been guilty of any conduct derogatory to the character or prejudicial to the interests of the member clubs. Before expelling the club, the Committee should call upon the club for an explanation of their conduct and provide the club with a proper opportunity of answering the allegations against them. For this purpose an independent committee will be set up consisting of the Area Chairman (2), the Area Representative and the Chairmen of two other affiliated riding clubs and this committee will recommend to the Area Liaison Committee, expulsion or other penalty if required.

10. **Alterations or Additions to the Rules**

These rules may be added to, amended or repealed by resolution at any Annual General Meeting. This is provided that no such resolution shall be deemed to have been approved unless carried by a majority of two thirds of the votes cast thereon. Committee members and club chairmen/secretaries shall have received at least 28 days written notice of the proposed addition, amendment or repeal.

October 2005